

Minutes of the public meeting of the Board of Trustees of the Incorporated Village of Hewlett Neck held on Friday, April 12, 2024, at 9:00 AM. At Village Hall, 30 Piermont Avenue, Hewlett NY 11557

1. Calling the meeting to order:

Mayor Epstein called the meeting to order at 9:07 AM

2. Roll call:
- |                         |                             |
|-------------------------|-----------------------------|
| Mayor                   | Ross Epstein                |
| Trustee                 | Moshe Blinder               |
| Trustee                 | Isaac Showman               |
| Village Clerk/Treasurer | Michelle Blandino           |
| Village Attorney        | Brian Stolar, Esq- Via Zoom |
| Building Inspector      | Dennis Fromigia- Via Zoom   |
| Excused                 | Trustee                     |
| Deputy Mayor            | Michael Levine              |
|                         | Aron Schnell                |

3. Notice of Meeting–Nassau Herald:

Clerk Blandino reported that notice of this morning’s public meeting was sent to the Nassau Herald, posted on website, and posted on the bulletin board outside Village Hall.

4. Minutes –Minutes for March 8, 2024

On motion by Mayor Epstein seconded by Trustee Blinder and approved unanimously by those present, the Board dispensed with the reading of the minutes of March 8, 2024 as the Clerk had previously mailed such minutes and they are hereby approved.

5. Public Hearing for adoption of 2024/25 Tentative Budget

- A. Open Hearing – The Mayor opened the public hearing:
- B. Notice of hearing - Clerk Blandino reported that notice of this evening’s public hearing appeared in the Nassau Herald and was posted on the bulletin board outside Village Hall and in the lobby of Village Hall
- C. Affidavits – Clerk Blandino reported that notice of publication and posting was received.
- D. Appearances: None
- E. Close hearing – All those desiring to be heard, having been heard, Mayor Epstein made a motion to close the public hearing. The motion was seconded by Trustee Showman and unanimously approved.

6. Adoption of Budget:

By motion duly made by Mayor Epstein, seconded by Trustee Showman and unanimously adopted, the Board adopted the following resolution:

**WHEREAS**, the Board of Trustees of the Incorporated Village of Hewlett Neck, held a public hearing on April 12, 2024, regarding the tentative budget, and heard all persons desiring to be heard thereon, now therefore be it,

**RESOLVED**, that the tentative budget, as hereinafter set forth, is hereby adopted as the final budget, and that the several amounts stated be, and they hereby are, appropriated for the objects and purposes specified and the salaries and wages, as provided for in said budget, shall be and are hereby fixed at the amounts shown therein, effective June 1, 2024, and be it,

**FURTHER RESOLVED**, that this resolution shall become effective at the expiration of the time required for filing with the State Comptroller of the State of New York of the statement of the estimated amount of real estate taxes to be levied on account of such budget as required by the State Finance law, and be it

**FURTHER RESOLVED**, that the Board directs the Village Treasurer to (a) file a certified copy of the budget with the Office of the State Comptroller, (b) to the extent practicable, post the adopted budget on the Village website and (c) take such actions as are necessary and required by law with respect to the budget.

(COPY OF ADOPTED BUDGET IS ATTACHED)

7-11. Additional Budget/Tax Resolution:

On motion duly made by Mayor Epstein, seconded by Trustee Showman, and adopted unanimously, the Board adopted the following resolution:

**WHEREAS**, the Board of Trustees of the Incorporated Village of Hewlett Neck has prepared, after public hearing pursuant to notice duly posted and published according to law, has completed and adopted its annual budget for the 2024-2025 fiscal year;

**NOW, THEREFORE, BE IT RESOLVED**, that the rate of 132.78307 for Class 1 properties, 2.26465 for Class 3 properties and 8.12040 for Class 4 properties be affixed to apply to each \$100.00 of assessed valuation as appearing on the Village assessment roll for the fiscal year commencing June 1, 2024 and ending May 31, 2025, and the Clerk/Treasurer is authorized and directed to extend and carry out the Roll, and that the assessment roll be completed accordingly; and be it further

**RESOLVED**, that the Mayor be and he hereby is authorized and directed to sign the proper warrant directed to the Collector of Taxes commanding said Collector to collect said taxes, and to attest same with proper seal of the Village of Hewlett Neck and deliver said warrant to the Clerk of the Village; and be it further

**RESOLVED**, that the Village Clerk be and she hereby is directed to publish notice of the collection of taxes in the official paper of the Village in two (2) consecutive issues and the required number of said notices to be posted in at least six conspicuous places in the Village pursuant to law; such notices shall state that such tax roll and warrant have been left with said Collector of Taxes for collection; designate the Village Hall as the place where the Collector of Taxes will receive taxes from 8:00am until 4:00pm, Mondays through Fridays except on holidays or such other days or times that the Village Hall Offices may be closed; that taxes shall be paid in full, with late payments subject to interest and penalties, as provided by law; and it is

**RESOLVED**, that the Collector of Taxes mail to all persons whose property appears on the tax roll, at their last known post office address, a statement of the tax rate, the assessment and the amount of tax due on the property described in such notice and the time and place at which the same may be paid.

12. Salary Increases:

On motion by Mayor Epstein, seconded by Trustee Showman, the Board voted unanimously to approve a salary increase for the employees listed below effective June 1, 2024.

Michelle Blandino- Clerk Treasurer	5 %
Karen Quintavalle- Deputy Clerk	5 %
Dana Garraputta Deputy Treasurer	5 %

13. Building Department Correspondence

A. 955 Browsers Point Branch Update memo from Building Department

The Board Discussed

B. 190 Curtis Review of State Variance Application

The Board Discussed

14. Proposed Bill HN 24-01- A local law to amend Chapter 50 (Building Construction) of the Code of the Village of Hewlett Neck and adopt a new Chapter, to be designated as Chapter 117, entitled Subsurface Investigation, to address construction impacts in relation to the groundwater table

On motion by Mayor Epstein, seconded by Trustee Showman and unanimously approved, the Board voted to hold a Public Hearing on May 20, 2024 at 6:00 pm, with respect to Proposed Bill HN-2401, and directed the publication of the required legal notice.

15. HN-2-2023- Amendments to religious use area regulations

Tabled

16. Annual Storm Water Report Proposals

West Side Engineering \$4000 (Already has the Village data)  
Nelson Pope Engineering \$17,500. (Has to create data)

On motion by Mayor Epstein, seconded by Trustee Blinder and unanimously carried, the Board accepted the proposal for the Annual Storm Water Report from West Side Engineering at a fee not to exceed \$4000

17. Set Public Hearing for Annual Storm Water Report

On motion by Mayor Epstein seconded by Trustee Blinder and unanimously approved, the Board voted to hold a Public Hearing on May 20, 2024 at 6:00 pm, with respect to the Storm Water Annual Report, and directed the publication of the required legal notice.

18. Nelson Pope Speed Hump Analysis Proposal (4 Locations)

A. Option #1- \$4,200

B. Option #2- \$2,400

On motion by Trustee Showman, seconded by Mayor Epstein and unanimously carried, the Board accepted the proposal for Option #1 as outlined in the proposal from Nelson and Pope dated March 12, 2024\_for the Speed Hump Analysis at a price not to exceed \$4,200.00.

19. Security Cameras/ LPR Cameras Update

The Board discussed

20. Lawn Maintenance at Browsers Point Branch Property

Antonio Surdo Landscape- \$25 per week for regular maintenance

On motion by Mayor Epstein, seconded by Trustee Showman and unanimously carried, the Board accepted the proposal from Antonio Surdo for the maintenance of the Browsers Point Branch at \$25 per week for regular maintenance.

21. Village of Lynbrook Street Sweeping prices

On motion by Mayor Epstein, seconded by Trustee Showman, and unanimously carried, the Board approved the Village of Lynbrook Street Sweeping rates at \$1270 per day plus \$80 per yard for debris and authorized the Mayor to execute any agreement required to continue the shared services arrangement for 2024

22. Election Update

The Clerk updated the Board

23. Reports:

A. Public Safety –March 2024

1. Police Activity Report

March	Arrests	0
	Criminal Mischief	0
	Movers	0
	Parkers	0
	Aided Cases	0

B. Treasurer's Report –

Cash status March 2024

Bank balances Reg., Pay., M.M.

As of 3/1/2024

\$853,942.60

Plus Receipts

Real Property Taxes	11,157.82
Use of Money & Property	171.31
License and Permits	2,958.00
Fines and Forfeitures	-78.00
Sale of Property/Other Comp	200.00
State Aid	1,011.14

15,420.27

\$869,362.87

Less Disbursements

General Government Support	9,717.28
Judicial	1,375.00
Public Safety	7,456.28
Transportation	-3,737.66
Home and Community	6,531.72
Employee Benefits	3,017.78

-24,360.40

845,002.47

Trust Account Road Deposits

7500.00

7500.00

852,502.47

Proof Bank Balances:

Flag Star Regular	18,080.01
Flag Star Money Market	673,758.89
Flag Star Payroll	5,663.57
Flag Star- Trust Account	<u>155,000.00</u>
	852,502.47

1. Audit of Claims

The Board discussed the claims. The Village Treasurer confirmed that the items in abstract #696 represented the purchase of goods and services actually received and/or performed and that each item contained in the abstract was for a proper Village purpose. On motion duly made by Mayor Epstein, seconded by Trustee Blinder and adopted unanimously, the Board authorized and directed the Village Clerk/Treasurer to pay the general fund claims in the total sum of \$30,164.04 set forth in abstract #696 (copy of the abstract is on file in the Village office).

C. Roads- No Report

24. Building Permits – March 8, 2024- April 11, 2024

A. Issued Permits:

a. HN-2024012	Ocean Ave	Street Opening
b. HN-2024013	201 Ocean Ave	Remove Oil Tank
c. HN-2024014	175 Dolphin Dr	Pickleball Court & Shed

B. Completed Permits:

a. HN-2021025	280 Dolphin Drive	New Single-Family Dwelling
b. HN-2022033	280 Dolphin Drive	HVAC
c. HN-2022034	280 Dolphin Drive	Plumbing
d. HN-2022035	280 Dolphin Drive	Gas

C. Stop Work Orders:

None

25. New Business:

None

26. Next Meeting: -- May 20, 2024 at 6:00 PM

27. Adjournment:

As there was no further business the meeting was adjourned 10:10 AM

Village Clerk  
Michelle Blandino